GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Agriculture & Cooperation (H&S) Department - Sericulture - Introduction of revised/modified Job Chart for Village Sericulture Assistants along with 2-Key Performance Indicators (KPIs) and Monthly Performance Certificate Format - Orders - Issued.

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AGRICULTURE & COOPERATION (H&S) DEPARTMENT

G.O.Ms.No.16 Dated:12.04.2023.

Read the following:-

1. G.O.Rt.No.631, Agri. & Coop.(H&S) Dept., dt.01.102.2019.
2. From the GVWV & VSWS Department, RC.No.576/F/GSWS/2022, dt.15.12.2022.
3. From the Commissioner of Sericulture, A.P., Guntur, Letter Rc. No. AGC04-150VS/1/2019- PLG SEC-CSER,dt:06.02.2023 &24.03.2023

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ORDER:-

In the G.O. 1st read above, Government have issued orders on Job Chart for functioning of Village Sericulture Assistants (VSAs) in Village / Ward Secretariats.

2. In the letter 2nd read above, the GVWV & VSWS Department has requested all line Departments to revise the Job Charts in-line with Government Programmes and Sustainable Development Goals (SDGs) for Regular Monitoring of activities by supervisory officers on Performance Monitoring of Village /Ward Secretariat.

3. Accordingly, the Commissioner of Sericulture, A.P., Guntur, in the reference 3rd read above, has submitted proposals to the Government for approval of revised Job Chart for Village Sericulture Assistants along with Key Performance Indicators and Monthly performance Certification format and 18-Point check List for Inspection of RBKs by concerned Mandal Level Supervisory Officers and requested to issue of relevant orders.

4. After careful examination of the proposal, in supersession of the orders issued in the G.O. 1st read above, Government hereby ordered the revised Job Chart for the Village Sericulture Assistants as shown in Annexure-I in the place of existing Job Chart along with a 2-Point Key Performance Indicators (KPIs) and a Monthly performance Certification format to be signed by the concerned Mandal Level Supervisory Officer (i.e MAO) as shown in the Annexure-II and also a 18-Point check List for Inspection of RBKs by concerned Mandal Level Supervisory Officer(MAO) is introduced as shown in the Annexure-III.

5. The Commissioner of Sericulture, A.P., Guntur, shall take further action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GOPAL KRISHNA DWIVEDI
CHIEF COMMISSIONER RBKs &
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Sericulture, A.P., Guntur.
Copy to:-
P.S to Hon'ble Min.(Agri.)
P.S to CC&RBKs & Prl. Secy. to Govt.(Agri., H&S), A&C Dept.,,
Sc/Sf.

// FORWARDED : : BY ORDER//

SECTION OFFICER

Annexure-I

REVISED JOB CHART FOR VILLAGE SERICULTURE ASSISTANTS

1. Identification / motivation of suitable farmers to take up Sericulture activity.

2. To ensure completion of e-Crop Booking as per the schedule prescribed by the Government from time to time.

3. Technical guidance to farmers on Mulberry Plantation, Silkworm rearing and cocoon Marketing.

4. Creating awareness on prevention and control of Mulberry & Silkworm Diseases and Integrated Pest & Disease Management.

5. Documentation and maintenance of Data of the Sericulture farmers.

6. Conducting awareness campaigns, Dr.YSR Pattubadi Programs at RBK Level.

7. The Village Sericulture Assistants have to work under the technical control of Assistant Sericulture Officer / Sericulture Officer / Assistant Director of Sericulture /District Sericulture Officer.

8. The Village Sericulture Assistants shall be supervised by Mandal Agriculture Officer / Assistant Director / Deputy Director or Joint Director at Mandal / Division / District Level respectively (as per G.O.Ms.No.132 dt.04.11.2022 of the General Administration (SC.A) Department, Government of Andhra Pradesh).

9. In addition to the above, Village Sericulture Assistants shall have to attend all the works assigned by the Government from time to time at RBK level.

GOPAL KRISHNA DWIVEDI
CHIEF COMMISSIONER RBKs &
PRINCIPAL SECRETARY TO GOVERNMENT

Annexure-II

a) Key Performance Indicators (KPIs)

1) Mulberry Acreage (Acres)
2) Cocoon Production (CB & BVH / Tasar) (Kgs)

b) Monthly Performance Certificate Format to be signed by the concerned Mandal Level Supervisory Officer (i.e., Mandal Agriculture Officer)

Sl. No.	Name of the VSA And RBK	Mulberry Acreage (Acres)		Cocoon Production (Kgs)		No. of farmers identified to takeup Sericulture		No. of Dr.YSRPattubadi programs conducted	
		Target	Achv.	Target	Achv.	Target	Achv.	Target	Achv.
1	2	3	4	5	6	7	8	9	10

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CHIEF COMMISSIONER RBKs &
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ANNEXURE –III

Check List for Inspection of RBKs by concerned Mandal Level Supervisory Officer (MAO)

Sl.No.	Questions	Response	Remarks
1	Whether VSA regularly attending RBKs as Per FRS Attendance Application?	Yes / No	
2	Weather the VSA is following a Uniform/Dress code?	Yes / No	
3	Weather RBK is neatly maintained or not?	Yes / No	
4	Whether basic registers on Sericulture are being maintained by VSA ?	Yes / No	
5	Whether the infrastructure (TV, Computer, White Board, Library) is organized well & being utilized?	Yes / No	
6	Whether the Digital Kiosk is being utilized for the delivery of services to farmers?	Yes / No	
7	Whether e-crop booking is being done for all the crops sown	Yes / No	
8	Whether the beneficiary lists of various programs are displayed at RBK for Social Audit including ICC Toll Free Number?	Yes / No	
9	Whether Dr.YSR Pattubadi/Polambadi/Totabadi are being conducted as per schedule given?	Yes / No	
10	Whether any trainings other than the above have been conducted to farmers or not?	Yes / No	
11	Whether any gaps are identified in the knowledge level of VSA?	Yes / No	
12	Whether Crop Cutting (CC) experiments are conducted as per schedule given by DES?	Yes / No	
13	Whether RBK level Agriculture Advisory Board meeting is conducted on every 1st Friday of the Month ?	Yes / No	
14	Whether Sale of Seeds/Fertilizers/Pesticides/Farm Equipments is being done?	Yes / No	
15	Whether fertilizers stock in IFMS tallied with physical stock or not	Yes / No	
16	Whether dues pertaining to Input sales are remitted or not	Yes / No	
17	Whether any beneficiaries are indentified for Mulberry Plantation and construction of Silk Warm reeling shed?	Yes / No	
18	Whether any tie-up for financial assistance through banks are made for the farmers?	Yes / No	

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